

# ALLISON SEQUENCE

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September 1, 2007

Mr. Brian Miller  
Vice President  
SEQ International  
2008 Opportunity Drive, Suite 150  
Roseville, CA 95678

Dear Mr. Miller,

I am writing in response to your advertisement for an entry-level Project Associate posted on the Association of Environmental Professionals website, of which I am a member.

Your job description fits my experience to a point, for I have been gaining increasingly more responsibilities and skills related to producing groundwater monitoring reports for LUST/UST sites. This includes performing file reviews, conducting sensitive receptor surveys, supervising construction of groundwater monitoring wells, performing soil-logging activities and creating boring logs using gINT.

Today, I am looking for the opportunity to move forward in the next step of my career, advancing to a more challenging role where I can apply my recently gained knowledge and experience, coupled with my academic background and achievements, to conduct more extensive, technical groundwater studies as a member of your Environmental Division. In college, I interned with The Urban Green Project for the City of Sacramento, a pilot project, where I was chiefly responsible for developing a water study using recycled treated water for inner city neighborhood community gardens. My study was considered extensive and was successfully approved and is being implemented.

Further, I believe that my integrity, persistence and a competitive spirit underscore my employment and academic success where meeting deadlines, achieving goals and using measured judgment have been crucial to delivering results. A commitment to the team, a willingness to provide assistance, guidance and understanding to those in need, and a strong work ethic have contributed greatly to my ability and capacity to pursue business objectives, maintain focus and partner with others to achieve common goals.

Now is the opportunity for me to join a new team at SEQ and to contribute to the success of your organization. I welcome the chance to talk with you about my qualifications, and therefore, will call you in a couple of days to arrange a meeting. I look forward to meeting you and to talk further about the opportunities with SEQ.

Sincerely,

Allison Sequence